

Generalist Services Project Plan and High Level Selection Criteria

Procurement Procedure to be followed is Competitive Procedure with Negotiation and will be under the “light touch regime” formerly known as Part B services, social and healthcare. OJEU Notice is required as this is above the threshold

Project timetable (anticipated dates, these are subject to change)

Procurement Process	Date
PIN	15 th December 2016
Publish OJEU and Selection Questionnaire (SQ)	23 rd January 2017
SQ Submission Deadline	8 th February 2017
Evaluate SQ submissions	8 th February 2017
Issue of Invitation to Participate in Negotiation (ITPN) to shortlisted suppliers	17 th February 2017
ITPN Submission Deadline	20 th March 2017
Initial Tender Evaluation	20 th March 2017
Negotiation Period	10 th April 2017
Call for Final Tenders	18 th April 2017
Evaluate Final Tenders	24 April 2017
Final Scoring and Moderation	27 April 2017
Award recommendation	28 th April 2017
Notification of decision to award	10 th May 2017
Standstill period (supplier debriefs)	11 th May 2017
Contract Award	23 rd May 2017
Contract Mobilisation	23 rd May 2017
Contract “Go Live”	1 st July 2017

The evaluation criteria will be between Quality and Price and is anticipated to be:

Quality 55%, Social Value 10%, Price 35%

We will be assessing (evaluation) tenderers by asking a series of questions and sub questions that will be scored under the following high level headings:

Criteria	Weighting
<p><u>Quality</u></p> <p><u>Sub-criteria</u> Series of method statement questions including service delivery, implementation, contract management and administration, innovation and continuous improvement but not limited to the above.</p>	55%
<p><u>Social Value</u></p> <p>Social Value Strategy/Tool Kit to be completed</p>	10%
<p><u>Price</u></p> <p>Commercial/Cost Effective Provision</p>	35%

